

**BYLAWS
LESBIAN, GAY BISEXUAL AND TRANSGENDER CAUCUS
CALIFORNIA DEMOCRATIC PARTY**

I. NAME

The name of this organization shall be the Lesbian, Gay, Bisexual, and Transgender Caucus (herein referred to as the Caucus) of the State Central Committee of the California Democratic Party (herein referred to as the Party)

II. AFFILIATION

This organization is to be an officially recognized Caucus of the Party and shall be subject to the Party's Bylaws and any legal requirements which bind the Party

III. MEMBERSHIP AND VOTING

- A Membership shall be restricted to delegates and alternates to the convention of the Party who are either:
 - 1 Self-identified members of the lesbian, gay, bisexual and transgender community
 - 2 In support of the goals and policies of the Caucus, or
 - 3 Officers of the Party
- B Full voting rights shall belong to all members of the Caucus
- C No voting by proxy shall be allowed
- D All interested persons are invited to involve themselves with the Caucus, and for this reason voting rights may be extended, as the Caucus wishes, by a simple majority vote during the Party convention
- E Yearly dues shall be ten dollars (\$10.00) and must be paid in order to receive voting privileges. Oral declaration of hardship will waive dues requirement
- F The Caucus shall not discriminate on the grounds of race, color, creed, national origin, sex, age, religion, ethnicity, sexual orientation, or persons with disabilities as defined by the Americans with Disabilities Act of 1990, or economic status

IV. OFFICERS OF THE CAUCUS AND THEIR ELECTION

- A Caucus officers shall be elected for two (2) year terms at the State Party convention of odd-numbered years

- B An officer may be elected only with a majority vote of those present and voting
- C Caucus officers shall consist of:
 - 1 **Co-Chairs.** One (1) male and one (1) female to be from different sections. The Co-chairs shall initiate and facilitate internal organization, communications, coordination and outreach, and shall share the role of Caucus spokesperson. The Party Executive Board seat due a caucus chair shall be shared by the Co-Chairs in a fashion to be decided by the Co-Chairs.
 - 2 **Vice Co-Chairs.** One (1) male and one (1) female to be from separate sections. The Vice Co-Chairs shall assist the Co-Chairs in their duties and facilitate grassroots contact with the Caucus.
 - 3 **Secretary.** The Secretary shall keep all records for the Caucus, as well as record and disseminate minutes of Caucus meetings. The Secretary shall also ensure that Caucus action is in compliance with legal statutes and Party rules.
 - 4 **Treasurer.** The Treasurer shall manage the finances and coordinate fund raising for the Caucus. The Treasurer shall make quarterly financial reports to the Treasurer of the Party and shall present a bi-annual budget to the Budget and Finance Committee Chair, as well as make all other financial reports which may be required.

V. MEETINGS

- A Caucus meetings shall coincide with meetings of the Party in convention.
- B Supplemental meetings may be held concurrent with Party Executive Board meetings and/or on a sectional basis. Supplemental and sectional meetings must be noted two (2) weeks in advance. Party notice of caucus meetings during an Executive Board meeting shall be sufficient.

VI. SPECIAL PROJECTS

- A Special projects may be undertaken by an ad-hoc committee, whose membership and chair are appointed by the Co-Chairs.
- B Special project committees may contain, as voting members, individuals who are not members of the State Central Committee.

VII. ENDORSEMENTS

- A Endorsements for Party office are to require a sixty percent (60%) vote of those present and voting
- B Endorsements of resolutions for Party consideration shall require a sixty percent (60%) vote of those present and voting
- C The Caucus shall not endorse candidates for partisan public offices unless a candidate has received an "official endorsement" by Party, as provided under the Party's Bylaws and Rules. Unless a candidate has received an "official endorsement," all motions of support, recommendation, or other expressions of approval, no matter how denominated, shall be out of order at any meeting of the Caucus

VIII. BYLAW AMENDMENT

- A Copies of all amendments must be distributed to all Caucus members thirty (30) days prior to any vote taken
- B For purpose of amending these bylaws, a quorum of the full Caucus is required

IX. RULES OF ORDER

Unless specifically stated in these bylaws, or those of the Party, proceedings shall be governed by *Robert's Rules of Order, Newly Revised*

*Originally adopted April 25, 1981
Revised April 27, 2007*