

1 **Bylaws of the CDP Computer and Internet Caucus**

2 The Computer and Internet Caucus was formed to harness the power of the Internet and
3 communication technology in the furtherance of Democratic ideals, issues, and legislation, to assist
4 Democratic Clubs, Assembly Districts, and grassroots Democratic organizations, and to help elect
5 Democratic candidates.

6 **Article I - Policy and Goals**

7 **Section 1** - It shall be the policy of this caucus, in the execution of all endeavors, to contribute to
8 the growth and influence of the Democratic Party, to establish and maintain a Democratic online
9 community, and to promote the party and all party candidates for Democratic leadership
10 throughout the state and nation.

11 **Section 2** - We further resolve to assist and encourage California Democrats, including clubs,
12 assembly districts, county, and grassroots organizations to get online and establish a
13 communication network.

14 **Section 3** - We shall hold workshops and programs to educate and train California Democrats to
15 access online services, utilize online and internet resources, and gather political information.

16 **Section 4** - We have established and will maintain a World Wide Web presence (site) to
17 disseminate information, support candidates, announce events, and establish links to other
18 Democratic sites on the Internet.

19 **Section 5** - We shall assist Democratic legislative organizations and legislators in establishing an
20 online presence, e-mail addresses, or other computer or internet-related activity.

21 **Section 6** - We shall facilitate the organization of the Democratic online community and provide
22 support, especially prior to elections.

23 **Section 7** - We shall schedule online conferencing and debate for our membership and all other
24 interested Democrats.

25 **Section 8** - We shall maintain a relationship with the State Party and assist in disseminating party
26 information to our members and the Democratic online community.

27 **Article II - Membership**

28 **Section 1** - Membership shall include those persons who are registered Democrats with an
29 interest in communication technology and the Internet and who supports the mission of this
30 caucus.

31 **Section 2** - Only those persons who are registered Democrats shall be eligible for full
32 membership. They will be entitled to all membership privileges upon payment of annual dues.

33 **Section 3** - Members and non-members shall be eligible to participate in online discussions and
34 meetings but voting and holding office shall be restricted to members only.

35 **Section 4** - This caucus supports non-discrimination in membership, including gender, race,
36 creed, sexual orientation, age, persons with disabilities as defined by the Americans with
37 Disabilities Act of 1990, religion, national origin, ethnicity, or income level. We are inclusive.

38 **Article III - Membership Dues**

39 **Section 1** - The amount of dues payable for membership shall be established by the Executive
40 Board by simple majority at an officially designated and noticed executive board meeting. Notice of
41 intent to raise dues shall be established in writing to the membership prior to the actual increase in
42 annual dues.

43 **Section 2** - Membership dues are renewed at the State Convention for the period of a full year.

44 **Section 3** - This caucus waives any dues for economic hardship.

45 **Article IV - Executive Board**

46 **Section 1** - The officers, chairpersons, immediate past chairpersons, and committee officers shall
47 constitute the Executive Board. Any member of the executive board may be removed following
48 three consecutive absences from noticed meetings or three unexcused absences during the
49 calendar year. Absences may only be excused by the Chairpersons.

50 **Section 2** - The Executive Board shall meet no less than six times during the calendar year,
51 including online meetings, for the purpose of planning and directing the activities and policies for
52 the calendar year.

53 **Section 3** - A plurality of members of the Executive Board shall constitute a quorum. No proxies
54 shall be allowed.

55 **Section 4** - Special meetings of the Board may be called by any of the members of the board but
56 special meetings will not be subject to the absence or excused policy.

57 **Section 5** - Expenditures above the amount of \$50.00 must be authorized by the Executive Board.

58 **Article V - Officers**

59 **Section 1** - The officers of the CDP Computer and Internet Caucus will be elected at the first state
60 convention of the calendar year and shall hold office until the next state convention held the
61 following year.

62 **Section 2** - The offices and officers shall be: Chairperson, Vice-Chairperson, Treasurer, Recording
63 and Corresponding Secretary, and four Executive Board officers.
64

64 **Section 3** - Duties of officers.

65 A. Chairs (Vice-Chairs)

66 1. The position of Chair shall be held by a member of the California Democratic State
67 Party Central Committee. The Vice-Chair shall reside in the opposite section of the state
68 as the chair resides.

69 2. The southern section of the state shall be comprised of the counties of Imperial, Kern,
70 Los Angeles, Orange, Riverside, San Diego, Santa Barbara, and Ventura.

71 3. The northern section of the state shall be comprised of the remaining counties of the
72 state.

73 4. The Vice-Chair shall preside over the meeting held in his or her region, if he or she is
74 present.

75 B. Treasurer

76 1. The Treasurer shall:

77 a. Collect dues from the membership.

78 b. Keep the financial records of the caucus.

79 c. File quarterly financial reports with the Treasurer of the Democratic State Party to
80 comply with the law.

81 d. File the appropriate federal and state campaign disclosure reports.

82 e. Solicit and oversee fundraising in the name of the Democratic Party consistent with
83 the By-Laws and purposes of the Democratic Party.

84 f. Sign all checks as authorized by the Executive Board.

85 g. Comply with all of the state and federal reporting laws.

86 C. Secretary

87 1. The Secretary shall:

88 a. Accurately maintain all membership records, e-mail addresses, and documents
89 relating to the caucus.

90 b. Attend all online and regular executive board meetings and take minutes of the
91 proceedings.

92 c. Receive, record, and answer regular or e-mailed communications.

93 d. Provide notice of meetings and online discussions to executive board members and
94 the membership.

95 D. Executive Board Officers

96 1. Executive Board officers will serve as committee chairs for policy, organization, and
97 action committees such as Multimedia Coordinator, Technical Officer, Task Force Chair,
98 and other official positions.

99 **Section 4** - Should a member elected as an officer of the caucus cease to be a member for any
100 reason, such a vacancy must be filled within 60 days of the vacancy. The executive board shall be
101 empowered to fill any vacancies that occur until the next election.

102 **Section 5** - Officers or Board members may be removed from office and/or E-Board by a
103 two-thirds majority vote of the Board of Directors or by a two-thirds majority vote of the caucus
104 membership.

105 **Article VI - Meetings**

106 **Section 1** - Regular meetings of the membership will be held at the State Party Convention and at
107 the California State Party Executive Board meetings each calendar year.

108 **Section 2** - Special online meetings and discussions will be noticed at least a week in advance by
109 e-mail and be open to members and all interested parties.

110 **Section 3** - No secret ballots shall be allowed on any matter in the CDP Computer and Internet
111 Caucus.

112 **Article VII - Caucus Records and Reports**

113 **Section 1** - The caucus shall maintain adequate and correct accounts, books, and records of all
114 caucus activities. All such books and records shall be maintained by the appropriate constitutional
115 officer.

116 **Section 2** - Such books and records shall be open to inspection by officers and members in good
117 standing at all times for purposes approved by the Executive Board upon giving adequate and
118 reasonable notice before said inspection.

119 **Section 3** - There shall be a bi-annual report of membership and accounting given to the
120 Executive Board and an annual report to membership at the state convention at the beginning of
121 the calendar year.

122 **Article VIII -Endorsements**

123 **Section 1** - The caucus may not endorse, and is prohibited from endorsing, candidates for
124 partisan public office unless the candidate has received "official endorsement", is supported by,
125 and pursuant to, the By-laws of the California Democratic Party, the State Democratic Central
126 Committee, and all official units of the California Democratic Party.

127 **Section 2** - The caucus may not endorse candidates for public office that are not members of the
128 California Democratic Party pursuant to the By-laws of the California Democratic Party, the State
129 Democratic Central Committee and all official units of the California Democratic Party.

130 **Section 3** - Unless a candidate had received an "official endorsement", all motions of support,
131 recommendations or other expressions of approval, no matter how denominated, shall be out of
132 order at any caucus meeting.

133 **Article IX - Amendments**

134 **Section 1** - Amendments to the bylaws may be initiated by the Executive Board or by a written
135 petition signed by 5% of eligible members.

136 **Section 2** - The Executive Board shall consider such recommendations and petitions and make
137 additions or changes supported by a majority of board members.

138 **Article X - Parliamentary Procedures**

139 **Section 1** - All proceedings not covered in this Constitution of Bylaws shall be governed by the
140 latest edition of Robert's Rules of Order.

141 **End**