



Team Captain Checklist

Use this checklist to ensure that you have completed all of the steps necessary to have a successful Walk Now for Autism Speaks team this year.

- _____ Register as a Team Captain online at www.walknowforautismspeaks.org
- _____ Set a fundraising goal and “people” goal for your team
- _____ Make sure all team members have registered themselves on-line
- _____ Involve your company/employer
 - Did you email your co-workers to join the team?
 - Did you involve your boss to rally your company team?
- _____ Encourage all team members to be active fundraisers for autism research, awareness and advocacy
- _____ Email or call team members regularly to answer questions and check on their progress
- _____ Create team t-shirts, buttons or a banner to increase your visibility on Walk Day
- _____ Thank everyone who has made a donation to your team
- _____ Attend the Walk Now for Autism Speaks Events!

