

FundWare Accounts Receivable



Kintera FundWare **Accounts Receivable** is designed to meet the specific needs of nonprofits and government agencies.

This powerful module allows you to automate processes previously done manually. It includes the ability to create and manage invoices and statements. Detailed customer information and complete FundWare integration are also part of the package.

FundWare Accounts Receivable streamlines the management of customer information, invoices and statements. It provides robust reporting capabilities. Plus, its complete integration with other FundWare modules reduces labor and the chance for errors.

www.kintera.com/fundware

FEATURE HIGHLIGHTS:

Group Customers for More Productive Invoicing

Streamlined Communication – Accounts Receivable has the ability to assign all like customers to specific groups, making communication easier when you wish to contact an entire category of customers at the same time.

Productivity Enhancement – This grouping feature increases productivity in many ways, such as creating invoices for groups of customers.

Cash Flow Management – Fully integrated with FundWare General Ledger and Project/Grant modules, FundWare Accounts Receivable delivers excellent cash flow management.

Account for Revenue from All Sources

Cash Receipts – Accounts Receivable is fully integrated with FundWare Cash Receipts, allowing all payments, whether they are related to an outstanding invoice or simply a miscellaneous cash receipt, to be entered.

True Integration – Clients who have already installed and used Cash Receipts will find that all of their customer and revenue codes are available through Accounts Receivable as well. This true integration allows exceptional flexibility in tracking and managing receipts from all sources.

Enjoy Real Time Data Analysis

Query Tool – Accounts Receivable features Query, an enhanced analysis and inquiry tool that provides easy access to data. Query significantly increases productivity, allowing you to capture and view data in real time, rather than producing dense, cumbersome reports that may or may not have the flexibility to reveal the data you need.

Easily Track Transaction History for Each Customer

Drill Down – Accounts Receivable lets you drill down to complete invoice and receipt detail over any period of time.

Date	Number	Type	Description	Amount	Balance	Status
07/28/2006	4	Standard Invoice	Maple Room Rental	\$400.00	\$0.00	Posted
07/28/2006	15	Standard Invoice	Monthly room mgt fee	\$75.00	\$0.00	Posted
08/25/2006	21	Standard Invoice	Maple room rental	\$400.00	\$0.00	Posted
08/04/2006	22	Receipt		\$475.00	\$0.00	Deposited
10/20/2006	34	Standard Invoice	Monthly room mgt fee	\$75.00	\$0.00	Posted
09/04/2006	35	Receipt		\$400.00	\$0.00	Deposited
09/22/2006	41	Standard Invoice	River View room rental	\$800.00	\$0.00	Posted
10/20/2006	55	Standard Invoice	Monthly mgt fee	\$75.00	\$0.00	Posted
10/20/2006	61	Standard Invoice	Oak room	\$400.00	\$0.00	Posted
10/05/2006	61	Receipt		\$800.00	\$0.00	Deposited
11/03/2006	73	Receipt		\$625.00	\$0.00	Deposited

Customer Balance \$875.00 Pending Overpayments \$0.00

FundWare stores all activity on the customer record. From here, you can drill-down on a document to view specific details.

Reports

- Detail and Summary Reports
- 17 Standard Reports
- Password-controlled security
- Query tool for customized reporting and analysis in real-time
- Report across any date range
- Report for any number of fiscal years
- Export to Microsoft® Office spreadsheet and word processing programs
- Produce variable aging reports based on invoice date or due date

Customers

- Store multiple addresses and contacts for each customer
- Import customer data from other programs
- Review up-to-the-minute aged account balances
- Unlimited groups for easier billing
- Unlimited phone numbers
- Unlimited Contacts
- Activity tab for easy account lookup
- Credit hold when limits are exceeded
- Unlimited revenue codes using percent or flat amounts
- Unlimited payment codes to track method of payment
- Adjust customer accounts with credit memos

Invoicing / Receipts

- Memo invoicing
- Pending invoices
- Posted invoices
- Credit memos
- Calculated due date
- Pending Receipts
- Posted Receipts
- Deposits
- Invoice receipts and cash receipts
- Overpayments
- Post transactions in summary or detail to GL
- Print invoices as entered or in batches
- Easily reprint invoices

Checks

- Customizable check format
- Pre-set vendor payments in single or multiple checks
- Cleared check reconciliation
- Multiple bank account access
- Use of reference information to determine payment

Apply Payments and Credits to Multiple Invoices

- Cover multiple invoices with a single payment
- Assign revenue codes to identify different types of charges
- Distribute revenue codes among multiple accounts
- Record non-invoiced revenue with Cash Receipts (included with AR)
- Apply overpayments to amount due and future account balances
- Create and modify pending receipts
- Calculate payment due dates by defining terms

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