



Contact: Jamie Thom  
 Events Coordinator  
 jthom@midatlantic.wish.org  
 F: 301.656.2857

# AUCTION ITEM DONATION FORM

Event Date: May 20, 2017

**Completed form must be returned by: April 8, 2017**

DONOR NAME (to appear in printed material) \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Email \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Make-A-Wish® Solicitor \_\_\_\_\_ Phone \_\_\_\_\_

## DETAILED DESCRIPTION FOR AUCTION WEBSITE AND DISPLAY AT EVENT

(Please enclose promotional materials to help promote and sell item.)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Retail Value \$ \_\_\_\_\_ (required for IRS purposes)

## RESTRICTIONS AND SPECIAL INSTRUCTIONS

(Please specify blackout dates, expiration dates, cleaning deposits and all other conditions attached to item.  
 Unless noted here, all items/services will expire one year from the date of the event.)

Check here if restrictions are already listed on certificate or enclosed information. This will be used in auction program.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Items will be presented to the buyer in the form of:

- Item                       Donor Gift Certificate                       Make-A-Wish Gift Certificate  
 (Make-A-Wish will create this.)

Date item will be delivered to Make-A-Wish Office \_\_\_\_\_

Date item is available for pick-up \_\_\_\_\_

Donor Authorized Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

**Please return completed forms to Jamie Thom:**

P: 301.962.9474 E. jthom@midatlantic.wish.org  
 5272 River Road, Suite 700 | Bethesda, MD 20816

***This information must be filled out. Donations are tax-deductible by the extent allowed by law.***